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LOCALMULTIDEM

Multicultural Democracy and Immigrants' Social Capital in Europe:
Participation, Organisational Networks, and Public Policies at the Local Level

SPECIFIC TARGETED RESEARCH PROJECT (STREP)

PRIORITY 7: Citizens and Governance in a Knowledge Based Society

Deliverable 8

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Dissemination Level		
PU	Public	
PP	Restricted to other programme participants (including the Commission Services)	
RE	Restricted to a group specified by the consortium (including the Commission Services)	X
CO	Confidential, only for members of the consortium (including the Commission Services)	

Definitions

1. What qualifies as an association?

The definition of associations proposed by Knoke (1986: 2) is extremely useful for this study:

'A minimum definition of association is a formally organized named group most of whose members –whether persons or organizations – are not financially recompensed for their participation'.

Knoke's definition is useful in distinguishing associations from other social and political institutions such as the family, groups of friends, and other organisations¹ which are frequently included in notions regarding the 'third sector'.² On the one hand, associations are distinct from other organisations such as foundations or government agencies in that very few individuals receive payment for their activities in the former (Knoke and Prensky 1984). On the other hand, associations are different from economic organisations such as companies in that they are institutions that seek solutions for individual or collective problems which are different to those of the market (Knoke 1990b: 5).

Thus, **minimal requirements** that the groups need to fulfill to be included in our study are:

- They need to have a name;
- They must be minimally visible to out-group individuals (e.g. they must be open to new members that are not part of a family or group of friends network);
- They must not be profit-oriented;
- They need to have at least a few unpaid members who have some say, at least formally, in the organisational decision-making process by, at least, being able to select the leadership.

¹ The concept of organisation is, clearly, broader than that of association and covers a larger number of objects. One definition of organisation is, for example, that offered by Stinchcombe (1965: 142): 'a set of stable social relations deliberately created, with the explicit intention of continuously accomplishing some specific goals or purposes. These goals or purposes are generally functions performed for some larger structure.'

² A discussion of the definition of the third sector and its relationship to concepts such as civil society and the non-for-profit sector can be found in Salamon et al. (1999: chapter 1 and Appendix A). It is important to stress that these terms are not employed here because they refer to a broader object of study. This study is only concerned with associations.

- Federations of associations (or equivalent umbrella or platform organisations) are included in this definition if at least some of the member-associations of the federation fulfill the above requirements.
- Membership needs to be (formally) voluntary: automatic membership does not apply and/or self-exclusion is possible when requested.

We should not include Foundations within our “population” (i.e. the organisations to be interviewed as our object of analysis) if they do not fulfil the membership-base criterion, as otherwise we would be including in quite a few countries para-governmental and quasi-governmental organisations, that are much more frequent institutions in some countries than in others but that strictly speaking are not usually the result of migrants/ethnic minorities’ self-organising but the result of more top-down processes. Equally, Commerce Chambers and Professional Guilds should only be included if membership is formally voluntary. Please note that this does not mean that we will be ignoring completely these types of organisations in our study altogether. We will include their names in the network questions where relevant, and if they do have individual members, they can be included in the “population” to be interviewed. Please also note that small local trade unions might qualify if they are majoritarilly ethnically based.

2. What is a migrant/ethnic association?³

To know if an organisation is to be included in the organisational study (Turks being the example case group, **but the same logic applies to all other migrant/ethnic groups**), we take into account:

- National origin/ethnicity of the members of the Board of the organisation.
- National origin/ethnicity of the members of the organisation.
- Public towards which the activities are directed (“constituency”).

Please note that the information about the origin/ethnicity of the board, the members and the “constituency” needs to be retrieved before doing the full interview by any reasonable means: (1) previous knowledge by researchers, (2) name of the organisation, (3) asking explicitly to someone in the organisation or closely connected to the organisation. In most cases, during the phone conversation to confirm the contact details of the organisation in the mapping process it will be possible to establish the composition of board, members and constituency. However, still in some cases some pieces of information will not be possible to confirm.

A Board is said to be *Turkish* if at least around half of the board members are Turkish. The members are defined as being Turkish if at least around half of them are Turkish. Activities are directed towards Turks if the majority of the activities are.

³ Definition drawn from a document prepared by Maria Berger, Dirk Jacobs and Jean Tillie for the MDE network.

Table 1: how to define a Turkish organisation

A: Autochthonous (country of settlement)

T: Turkish (the same applies to any other national/ethnic origin group).

Board	Members	Activities	We classify the organisation as:
A	A	A	A
A	A	T	A
A	T	A	T
A	T	T	T
T	A	A	T
T	A	T	T
T	T	A	T
T	T	T	T
Not known	A	A	A
Not known	A	T	A
Not known	T	A	T
Not known	T	T	T
A	Not known	A	A
A	Not known	T	A
T	Not known	A	T
T	Not known	T	T
A	A	Not known	A
A	T	Not known	T
T	A	Not known	T
T	T	Not known	T

Another situation is that in which *Turks* may be active in organisations whose activities are directed towards all migrants, including Turks. These organisations shall be included in the study if *at least one* of the members of the Board is Turkish, and the majority of the members is migrant, including Turks.

We can draw a new table of migrant organisations to be included in the study.

Table 2: how to define if a migrant organisation is to be included in the study

A: Autochthonous

M: migrant

T: Turkish

Board	Members	Activities	Organisation
A	A	A	A
A	A	M including T	A
A	M including T	A	Include in study
A	M including T	M including T	Include in study

M incl. one T	A	A	Include in study
M incl. one T	A	M including T	Include in study
M incl. one T	M including T	A	Include in study
M incl. one T	M including T	M including T	Include in study

Not known	A	A	A
Not known	A	M including T	A
Not known	M including T	A	Include in study
Not known	M including T	M including T	Include in study

A	Not known	A	A
A	Not known	M including T	A
M incl. one T	Not known	A	Include in study
M incl. one T	Not known	M including T	Include in study

A	A	Not known	A
A	M including T	Not known	Include in study
M incl. one T	A	Not known	Include in study
M incl. one T	M including T	Not known	Include in study

Thus, as we see, the defining characteristics that call for inclusion of an organisation are the composition of the board and of the membership. These need to be assessed by enquiring directly to the organisations –when not self-evident from the organisations name- before deciding on inclusion or exclusion. So cases of “not known” should be rare, and mostly affecting those organisations that have been detected in the mapping process and we have not been able to confirm whether they are still active or have “disappeared”, or in those cases where we do know about an organisation being active but we are never able to get in contact with its leader/representative.

3. What are the territorial boundaries of our mapping and interviewing process?

Initially, the territorial boundaries of the mapping and interviewing process for the organisational survey should be the same ones that we are applying for all other data collection instances (socio-economic indicators, institutional POS, and individual survey). In most cases, the definition of the boundaries are not very problematic, as the city itself is well defined as such a geographical limit.

However, in a number of cases, the territorial boundaries might be more problematic. In the cases of Lyon and London, the area of study has been defined in such a way that it does not overlap with a single (or full) municipality.

For Lyon, the initial plans were to including the city of Lyon (ville) and 10 other surrounding smaller municipalities that serve to measure, as far as possible, the metropolitan area of Lyon. In this case, however, a first exploration by the French team has resulted in preliminary detecting around 350 registered organisations that could qualify for our study, in each “ville”. Managing an initial list of 4,000 organisations is clearly not feasible. The French team will, thus, have to focus on a smaller number of municipalities (probably Lyon + 2-3 more, preferably territorially adjacent and with bigger populations). This will render the mapping process much more feasible.

In the case of London, we have limited the study to a subset of four boroughs of North London. In this case, although we should primarily focus on the ethnic organisations based in these four boroughs, it would be advisable to be flexible with the boundaries, as to include organisations that are based in surrounding boroughs and that are, probably, thus working also in the boroughs we study.

4. What are the migrant/ethnic groups whose associations/organisations should be included?

The selection of migrant/ethnic groups for the organisational survey is very much dependent on the “size” of the total population of organisations (i.e. the initial “list” or “census” with which we will be working). Since one of the main goals of the organisational study is to be able to map and analyse the networks of migrant/ethnic organisations in each city, we need a sufficiently large number of organisations for network analyses to make some sense. However, at the same time, working with many more than 1,000 organisations during the mapping process becomes problematic (even if “mortality” rates and response rates will drastically reduce the number of organisation we will eventually interview).

Thus, in cities with smaller populations of migrant/ethnic organisations and of immigrants in general due to their more recent arrival (Budapest, Madrid, and Milan) it is strongly encouraged to attempt to map the whole population of migrant organisations, regardless of their national/ethnic origin, thus not constraining the data collection and

analyses to the three selected groups. The French team will also consider studying the whole population of “migrant-origin” organisations, once they have decided reducing the number of municipalities they will study.

For the other cities, where larger populations of both migrant/ethnic minorities have been settled for a longer time, mapping the whole population of migrant/ethnic organisations of all origins is not feasible (London and, maybe, Zurich). Thus, these teams can –if they so wish- restrict the study to the three ethnic groups selected for the overall project.

However, before making any final decision about this, it is strongly advised to do a first approach to the organisational study and assess which might be the approximate size of the total population of migrant/ethnic organisations in the cities studied. We should aim at interviewing, at least, a total number of between 50 and 100 organisations. If the total population of migrant/ethnic organisations in the area under study goes much beyond 900-1,000 it is not feasible to study all migrant/ethnic origins (even if “mortality” and response rates will considerably reduce the final number of organisations that will effectively be interviewed). Thus, a pragmatic solution must be found for these other cities, in which teams need to assess first the situation in their cities, report about it to the WP coordinators, and arrive at a sensible decision.

Data collection instruments and datasets to be produced

There are basically two data collection instruments: the mapping process guidelines & the organisational common core questionnaire. This will produce several different datasets:

- An Excel datasheet with a matrix summarising the main aspects of the mapping process: some “fields” are open (e.g. name, address, phone, fax, etc.), while others have been “pre-coded” to common categories to be used by all teams. The goal is to collect systematically the same information in all cities during the mapping process, so that we will also be able to analyse the main aspects of the total “population” of organisations, and be able to assess the biases that non-response might introduce into our study.
- An SPSS data file with the main part of the organisational questionnaire (excluding the network questions in section D + the brief questionnaire to the main autochthonous organisations to check for symmetry of the links).
- Several (how many still to be determined by Manlio & Mario) EXCEL data files with the network matrices (which will then be converted into UCINET files).

Important things to take into account for fieldwork (beyond definitions)

1. How to manage the fact that snow-balling has as a main “disturbing” consequence that the list of migrant/ethnic organisations that is included in section D expands itself at the same time that fieldwork progresses:

- The mapping process needs to be as exhaustive as possible before starting the interview phase.
- Questionnaire version dates need to be carefully registered every time an organisation is included or excluded from the list.
- Every time a new organisation is detected through “snowballing” (i.e. when interviewing another organisation), it should be automatically and without delay introduced in the mapping file and the network list.
- Whenever we find out that an organisation is no longer “active” (i.e. mortality), we need to find out the approximate date since it ceased to exist. We will only exclude from the list on migrant/ethnic networks those organisations that have not been active for more than 2 years.

2. We will also do a short questionnaire to the main “autochthonous” organisations listed in question 52 (Network block): the WP co-leaders suggest the following

- This questionnaire will be very short, including only some administrative variables (pre1-pre7), some basic organisational data (Q1-Q7), plus exactly the same section D that is asked to migrant/ethnic organisations.
- The q’aire need not be administered face-to-face, it can be done by email or post, but in this case the format will need to be adapted by the national teams to suit a self-administration format.
- This q’aire is best done at the final stages of the organisational study, once the fieldwork for ethnic/migrant organisations is completed or close to completion.

3. Updating the organisational “pilot” studies in Madrid and Milan: it is advisable to update the info on the organisations interviewed (especially the network contacts), and try to include any other “new” organisations that might have emerged since, whenever possible.

Explanations of some variables of mapping Excel file

Column T= Source of information about existence of association: The main goal of this variable is to allow us to distinguish between associations that have been detected through more “formal” sources (embassies, official registers, directories of associations, and, thus, are the most ‘visible’ population of organisations, from those organisations that are only reached through the more “informal” sources (internet searches, newspaper news or ads, another organisation, personal contacts). Hence, this variable assumes that the mapping process starts with the more formal sources and complements this information with the informal sources. If the mapping process is done otherwise, then whenever an

organisation is located through a 'formal' source of information the classification as such should prevail over any category of 'informal' sources.

Columns Y, Z, AA & AB= autochthonous vs migrant/ethnic classification of the board, membership, constituency, and organisation: information about the first 3 columns need to be obtained and column AB is classified according to the responses to the previous 3 (see tables 1 & 2 above).

Column AF = final result: this variable defines the final result of the association in terms of whether we have an interview or not for that organisation, and if not why (failed appointments, cancellation of appointments, no contact or inelegibility). Its information will be especially useful in combination with that contained in column W (status of existence of organisation).

Column AK = summary type of organisation: this variable intends to offer a rough classification of the organisation similar to that provided in question 13 of the main questionnaire, in terms of the main focus of its activities (not its legal situation). Because we will be trying to provide a code for column AK for all organisations (also those we will not be interviewing), the list is shorter and simpler. We provide a brief explanation of each category:

1. NGO/charity: protection of the poor, third-world cooperation or development, general aid to unprivileged groups, patients, illnesses, disabled, anti-racism organisations,
2. General immigrants' org: an organisation that works for and is composed of all sorts of immigrants and does not define itself with regard to a specific national or regional origin (e.g. platform for immigrants' rights, association for the support of immigrants, etc.).
3. Cultural org: cultural, educational, parents',
4. Religious org: related to parishes, mosques or other religious establishments, bible-reading groups and similar, religious fraternities for festivities, etc.
5. Professional/Economic org: trade unions, professional organisations, consumers organisations, organisations of shop-owners or businesses, organisations of farmers, etc.
6. General human rights org: organisations that explicitly include the 'human rights' label on their name.
7. Political party: only political parties that stand for elections.
8. Sports & recreation: sports, youth, hobbies,
9. Ethnic org: organisation of migrant/ethnic background groups that defines itself with regard to a specific national or regional origin (e.g. organisation of Ecuadorean, organisation of Maghreb residents, organisation of Black-Caribbean, organisation of Latin Americans, etc.).
10. Other: environmental, animal rights, peace, pensioners, lodge or service clubs, residents', housing or neighbourhood organisations, women organisations, war victims, veterans, etc.

Column AL = Legal form: here we are referring to the legal classification of the organisation and the categories are the same than in question 5b. Of course, this information will frequently only be available for those organisations for which we obtain their contact details from official registers, or that we are able to contact by phone (regardless of whether we get an interview or not).

Columns AM, AN & AO = information about inclusion of organisation in official registers: please note that the order of these 2 columns has been changed to make more sense. For the name of the register, the higher level registers (national vs regional vs local, etc.) should prevail.

Column AP = contact information validated? : this variable registers whether we have been able to validate that the contact information that we have is correct (thus, a no holds when we have not been able to speak directly to someone from the organisation).

Columns AQ-AR = information related to last section in the questionnaire, and only to be filled in for organisations we have interviewed.

Common Core Organisational Questionnaire

LOCALMULTIDEM PROJECT

***Based on the questionnaire designed by the Multicultural
Democracy in Europe (MDE) network***

Final Version (27 May. 07)

Incorporates comments made by ALL teams⁴

I1. Questionnaire ID number (ES):	
I2. Questionnaire version date (ES):	
I3. Interviewer name or ID number (ES):	

⁴ THIS VERSION SIGNALS WHICH QUESTIONS ARE IDENTICAL TO THE MDE-NETWORK COMMON CORE (MDE), WHICH COME FROM THE SPANISH PILOT STUDY QUESTIONNAIRE (ES), WHICH FROM THE ITALIAN PILOT STUDY (IT), AND WHICH ARE COMPLETELY NEW (NEW).

ADMINISTRATIVE VARIABLES (TO BE PRE-CODED BEFORE INTERVIEW BY FIELDWORK COORDINATOR) [MDE]

Pre1. Date of interview (dd/mm format) :

Pre2. Year of interview (yyyy format):

Pre3: City of interview:

Pre4: Mapping method for this organisation:

1. Official/institutional list
2. Informal snowball

Pre5. Classification of main ethnic group of association (country-specific variable evaluated before interview according to document on definitions):⁵

1. Autochthonous (country of residence)
2. Ethnic group 1 (e.g. Turkish)
3. Ethnic group 2 (e.g. Moroccan)
4. Ethnic group 3 (e.g. Ecuadorean)
5. Etc. (e.g. “mixed” autochthonous-general migrants; “mixed” autochthonous-group X, “mixed” specific category of regional-origin migrants/ethnic minority)

Pre6. Classification of association as suggested by the name (use list in q13 and enter category number):

Pre7. Time interview starts (hh:mm format): __ : __

INTRODUCTION⁶

My research institute (**Institute name**) is conducting a research on different kinds of organisations in (**city name**). The project is part of a larger research project, undertaken in several European cities.

In this project the universities of six European countries are all participating. At the moment, we are specifically looking at (**ethnic group name**) organisations, and

⁵ THIS QUESTION IS COUNTRY-SPECIFIC, BUT SHOULD BE MEASURING ONLY ONE DIMENSION (ETHNIC HETERO-DEFINITION) AND NOT SEVERAL. THUS, WE CAN PERFECTLY ACCOMMODATE “MIXED” CATEGORIES FROM AN ETHNIC POINT OF VIEW, BUT NOT “CATEGORICAL” OR “SECTORIAL” (E.G. REFUGEES, ASYLUM-SEEKERS, ETC.) DEFINITIONS BECAUSE THIS IS NOT THE MAIN FOCUS OF THIS PARTICULAR ITEM. RATHER, THE POINT IS TO CHECK HOW EXTERNAL (E.G. OUR) PERCEPTIONS OF THE ETHNIC IDENTITY OF THE GROUP MATCH OR NOT WITH SELF-DEFINITIONS OF THEIR ETHNIC IDENTITY.

⁶ THIS INTRODUCTION CAN BE READ EITHER BEFORE DOING THE QUESTIONNAIRE OR WHEN THE ORGANISATION IS CONTACTED DURING THE MAPPING PROCESS, WHEN WE REQUEST AN INTERVIEW (USUALLY BY PHONE).

organisations which often cooperate with members of the (ethnic group name) community.

We are especially interested in learning more about the way in which (ethnic group name) organisations in (city name) cooperate and organise themselves in order to achieve their goals. We are, of course, also interested in your organisation and that is why we have contacted you.

The results of the study will be used for scientific publications. Information that is provided will be treated confidential.

Although we will be asking very precise questions on your organisation, we want to stress we are not specifically focussing on your organisation alone. It is the general picture, which interests us. But to get a good general picture, we need good information on individual organisations as well. Are you willing to participate?

TYPE OF ORGANISATION

1. What is the exact and full name of your organization?[MDE]

2. Is there an acronym/short version of this name? [MDE]

1. Yes
2. No → Go to question 3

2a. What is this acronym?

3. In which year was your organisation founded? (yyyy format) [MDE]

- 3a. Year of original foundation:
- 3b. (Only if different) Year of official registration/foundation

4. Did this organisation exist previously with a different name or with a different organisational composition? [MDE]

1. Yes
2. No → Go to question 5

4a. What was the name of this previous organisation? [MDE]

4b. What was the year of foundation of this previous organisation? (yyyy format) [MDE]

5. Is your association registered in any official register? [NEW]

1. Yes
2. No → Go to q6

5a. In which register? (Interviewer: Write down. More than one possible) [NEW]

.....
.....
.....
.....

5b. What is the legal form under which your organisation has registered?⁷[NEW]

1. General association
2. Foundation
3. Sport club
4. Political party
5. Religious organisation
6. Trade union
7. Commerce chamber or professional guild
8. Another, which? _____

6. What is the official address of your organisation? [MDE]

.....
.....
.....
.....
.....

7. Is your association/group an umbrella organisation (e.g. a federation or confederation)? [MDE]

1. Yes
2. No → Go to question 8

7a. How many associations or groups are affiliated to your organisation? [MDE]

.....
.....

7b. What are the names of these organisations? [To be asked as documentation at the end if does not know by heart] [MDE]

1. _____
2. _____
3. _____
4. _____
5. _____

⁷ EACH COUNTRY IS ABLE TO EXPAND THIS LIST TO ADAPT IT BETTER TO ITS LEGAL REGULATIONS, BUT SHOULD BE ABLE TO RECODE ALL THE LIST INTO THE COMMON CATEGORIES FOR COMMON ANALYSES. SEE DOCUMENT ON DEFINITIONS ABOUT INCLUSION IN THE STUDY ONLY IF “MEMBERSHIP-BASED”.

6. _____
7. _____
8. _____
9. _____
10. _____

8. Is your organisation a member of a regional organisation or federation? [MDE]

1. Yes
2. No → Go to question 9

8a. To which? (More than 1 possible) [MDE]

1. _____
2. _____
3. _____
4. _____
5. _____

9. Is your organisation a member of a national organisation or federation? [MDE]

1. Yes
2. No → Go to question 10

9a. To which? (More than 1 possible) [MDE]

1. _____
2. _____
3. _____
4. _____
5. _____

10. Is your organisation a member of an international organisation or federation? [MDE]

1. Yes
2. No → Go to question 11

10a. To which? (More than 1 possible) [MDE]

1. _____
2. _____
3. _____
4. _____
5. _____

11. Is your organisation a member of a network (or platform) of organisations? (E.g. horizontally-related network) [ES& IT]

		YES	NO
1			
1 2	Political party	1	0
1 3	Trade Union	1	0
1 4	Farmers' organisation	1	0
1 5	Business or employers' organisation	1	0
1 6	Professional organisation	1	0
1 7	Consumer association	1	0
1 8	Parents' association	1	0
1 9	Cultural, musical, dancing or theatre society	1	0
2 0	Other hobby club/society	1	0
2 1	Residents', housing or neighbourhood association	1	0
2 2	Immigrants' organisation	1	0
2 3	Religious or church organisation	1	0
2 4	Women's organisation	1	0
2 5	Association for war, victims, veterans, or ex-servicemen	1	0
2 6	Anti-racism organization	1	0
2 7	Direct action group [but difficult translation to other languages]	1	0
2 8	Ethnic association	1	0
2 9	Other club or association (describe:)	1	0

[Note to the interviewer: IF MORE THAN ONE GO TO Q13A, OTHERWISE GO TO Q14]

13a. And, of these that you have mentioned, which of the following categories best describes your organisation? [Interviewer: We only accept one, and please assure that always one is given] [NEW]

[Write number in previous list]: _____

14. Is there an official mission statement of your organisation? It might be that you have this on paper. [MDE]

1. Yes
2. No → Go to question 15

14a. What is this official mission statement [MDE]

.....

.....

.....

.....

15. Do you see your organisation as representing any particular group of people? [Note to the interviewer: If the interviewee does not understand what we mean with “representing”, please explain that we mean organising activities for and/or defending the interests or views of a specific collective or of a certain group of people] [MDE]

1. Yes
2. No → Go to question 16

15a. What group of people does it represent? [MDE]

.....

.....

.....

.....

16. Does your organisation feel close to any social or political movements? For example, the peace movement, the environmental movement, the feminist movement, etc. [IT]

1. Yes
2. No → go to Q17

16a. (If yes) To which social or political movements do you feel close? [Open-ended question, several responses possible. Code up to five]. [IT]

1.
.....
.....
2.
.....
.....
3.
.....
.....
4.
.....
.....
5.
.....
.....

17. Does your organisation feel close to religious organisations or groups? [IT]

1. Yes
2. No → go to Q18

17a. (If yes) To which religious organisations or groups do you feel close?
[Open-ended question, several responses possible. Code up to five]. [IT]

1.
.....
.....
2.
.....
.....
3.
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.....
4.
.....
.....
5.
.....
.....

18. Does your organisation feel close to any (COUNTRY) political party? [IT]

1. Yes
2. No → go to Q19

18a. (If yes) To which political party(ies)?

[Open-ended question, several responses possible. Code up to five]. [IT]

1.
.....
2.
.....
3.
.....
4.
.....
5.
.....

19. I will now read you a list of contacts that may be considered important for an association in order to achieve its own goals. Can you please tell me if, for your organisation, each of these contacts are very, somewhat, not very, or not at all important? [IT]

		(1) Very important	(2) Somewhat important	(3) Not very imp.	(4) Not at all imp.	(99) DK/NA
1	With immigrants' associations	1	2	3	4	99
2	With (country) associations pro-immigrants	1	2	3	4	99
3	With associations of another country	1	2	3	4	99
4	With organisations or groups that share the same religion	1	2	3	4	99
5	With local political parties	1	2	3	4	99
6	With national political parties	1	2	3	4	99
7	With local trade unions	1	2	3	4	99
8	With national trade unions	1	2	3	4	99
9	With the national Government	1	2	3	4	99
10	With the local government	1	2	3	4	99
11	(When relevant) with the regional government	1	2	3	4	99
12	With EU institutions	1	2	3	4	99

20. I will now read you a list of social issues. Can you tell me if your organisation would support events or activities organised around each of these issues? Would your organisation certainly support, maybe support, or would not support it? [IT]

		(1) Certainly support	(2) Maybe support	(3) Would not support	(99) DK/NA
1.	In favour of equal opportunities for women	1	2	3	99
2.	In favour of unmarried couples (living together without being married)	1	2	3	99
3.	In favour of further rights for homosexual individuals	1	2	3	99
4.	In favour of the legalisation of the personal use of drugs	1	2	3	99
5.	In favour of euthanasia	1	2	3	99
6.	Against censorship of news in TV or newspapers	1	2	3	99
7.	Against the death penalty	1	2	3	99
8.	In favour of assisted reproduction	1	2	3	99

ACTIVITIES

SHOW CARD 2

21. Please tell me in which sectors or areas has your association/group been active during the last 12 months: (Interviewer: several possible) [MDE]

		YES	NO
1	Charity /welfare	1	0
2	Health	1	0
3	Disabled	1	0
4	Pensioners, elderly	1	0
5	Discrimination issues	1	0
6	Religious activities	1	0
7	Education	1	0
8	Poverty	1	0
9	(ethnic: to be substituted by group name) concerns	1	0
10	Sports	1	0
11	Youth, children	1	0
12	Parents	1	0
13	Culture, music, theatre, ...	1	0
14	Hobbies	1	0
15	Research	1	0
16	Peace	1	0
17	Humanitarian aid	1	0
18	Women	1	0
19	Human rights	1	0
20	Child care/other children's services	1	0
21	Community development	1	0
22	Politics	1	0
23	Business relations	1	0
24	Labour relation	1	0
25	Consumers' interests	1	0
26	Family	1	0
27	Employment and training	1	0
28	Housing	1	0
29	Crime	1	0
30	(Hhomosexuality) optional	1	0
31	Issues related to immigration	1	0
32	International cooperation	1	0
33	Neighbourhood or local demands	1	0
34	Other: which?	1	0
		

[If more than one category, ask q21a, if not go to q22]

21a. Which sector has been most important? [MDE]

[Please note the number of the sector (e.g. note '10' if sports has been the most important sector) Please press the informant to choose 1 and only 1 sector.]

Write number: _____

SHOW CARD 3

22. I will now show you a card with a list of activities, can you please tell me which have been the most relevant activities that your organisation/group has done in the past 12 months. [ES]

- | | | |
|--------------------------------------|---|----------------------------|
| 1. Lobby activities | 7. Services to members | 13. Promoting volunteering |
| 2. Interest representation | 8. Services to others
(individuals or organisations) | 14. Advocacy |
| 3. Mobilizing members | 9. Advisory activities | 15. Contacts with media |
| 4. self-help | 10. Social or local
integration | 16. Other _____ |
| 5. Recreation or sport
activities | 11. Fund-raising | |
| 6. Socializing | 12. Recruiting members or
donors | |

[If more than one activity, ask q22a, if just one go to q23:]

22a. Which activity has been the most important? [ES]

[Write down the number of the activity (e.g. if 'lobby', write 1). Please ask respondent to choose only one.]

.....

SHOW CARD 4 (RESPONSE CATEGORIES)

23. How frequently has your organisation engaged in the following activities in the last 2 years? [MDE modified]

		Weekly	Monthly	2-5 times a year	Yearly	Less frequently or never	DK/NA
1	Organise cultural events (concerts, exhibitions, performances, etc.)	1	2	3	4	5	99
2	Organise social events	1	2	3	4	5	99

	(parties, meals, fairs, dances, trips, etc.)						
3	Organise intellectual events (lectures, debates, conferences, etc.)	1	2	3	4	5	99
4	Organise political events (lobbying, demonstrations, public meetings, strikes, etc.)	1	2	3	4	5	99
5	Organise educational activities (language courses, visits to museums, other courses, etc.)	1	2	3	4	5	99
6	Organise sport and leisure activities (competitions, fitness courses, etc.)	1	2	3	4	5	99
7	Organise religious activities (peregrinations, collective prayers, bible discussion/koran reading, catechesis, etc.)	1	2	3	4	5	99

[CONTINUE WITH CARD 4]

24. And how frequently has your organisation provided any of the following services in the last 2 years? [NEW]

		Weekly	Monthly	2-5 times a year	Yearly	Less frequently or never	DK/NA
1	Legal representation of immigrants	1	2	3	4	5	99
2	Providing assistance in connection with the immigration process (legal, administrative help)	1	2	3	4	5	99
3	Providing information on other laws and institutions of [host country]	1	2	3	4	5	99
4	Providing assistance in	1	2	3	4	5	99

	housing						
5	Providing assistance in employment seeking	1	2	3	4	5	99
6	Providing assistance in access to the [host country] welfare system: health care, education	1	2	3	4	5	99
7	Providing financial support	1	2	3	4	5	99
8	Providing in-kind support (e.g. meals, accommodation, clothes, etc.)	1	2	3	4	5	99
9	Providing translation or interpretation	1	2	3	4	5	99

24a. Are there any other activities you frequently organise? [write down verbatim]
[NEW]

SHOW CARD 5 (RESPONSE CATEGORIES)

25. During the last 12 months, how frequently has your organisation done any of the following? [mark all that applies] [MDE modified]

		Never	1 - 3 times	4 - 6 times	7 times or more	DK/NA
1	Send letters or writings to the authorities (allegations, appeals, petitions, denunciations, etc.)	1	2	3	4	99
2	Press conferences or press releases	1	2	3	4	99
3	Management or implementation of public programs (social, educational, cultural, etc.)	1	2	3	4	99
4	Distribution of newsletter, information notes or other written materials to influence public opinion	1	2	3	4	99
5	Collect signatures for a petition	1	2	3	4	99
6	Organise or collaborate in the organisation of demonstrations and public meetings	1	2	3	4	99

7	Organise boycotts to products, institutions or countries	1	2	3	4	99
8	Organise or participate in the occupation of a building or in a “lock-up”	1	2	3	4	99
9	Participate in local radio or TV programmes (If yes, ask in which language:)	1	2	3	4	99
10	Participate in national radio or TV programmes (if yes, ask in which language:)	1	2	3	4	99

26. In the last 2 years, has your organisation taken part in protest action or demonstrations on any of the following issues? [Mark all that applies] [MDE]

		YES	NO
1	Housing	1	0
2	War / defence	1	0
3	International politics	1	0
4	Political development in other countries	1	0
5	Defence of minorities' traditional lifestyles	1	0
6	Quality of or access to education	1	0
7	Racial harassment / discrimination	1	0
8	Citizenship rights	1	0
9	Asylum	1	0
10	(Un) employment issues	1	0
11	Poverty	1	0
12	Fighting crime in local neighbourhood	1	0
13	Fighting drugs	1	0
14	Religious rights	1	0
15	Police behaviour	1	0
16	Homelessness	1	0
17	Immigration policies	1	0
18	Other: which?	1	0

[If yes to any protest or demonstration, go to Q27, if none mentioned go to Q28]

27. Could you please mention the 3 most important protest actions or demonstrations related with any of these issues in which your organisation has participated in the last 2 years? [NEW]

(Interviewer: When one event is mentioned ask:)

27a. Did your association only participate in this event or did you contribute to its organization? [NEW]

	27a.	
27. Name of event (write verbatim and try to get also date)	Only particip.	Also organised
1.	1	2
2.	1	2
3.	1	2

28. Does your organisation publish any of the following? [Mark all that applies. If answer is yes, ask:]

28a. And in what language? [MDE]

		NO	YES		28a. Language
1.	Newsletter/newspaper	0	1	→	
2.	Website	0	1	→	
3.	Journal/review/magazine	0	1	→	
4.	Books	0	1	→	
5.	Local radio/television programme	0	1	→	
6.	National radio/television programme	0	1	→	

29. In the last 2 years, has your organisation assisted members in: [MDE modified]

	Yes	No
1. Contacts with landlords?	1	0
2. Personal contacts with the police and the judicial system?	1	0
3. Personal contacts with local authorities?	1	0
4. Writing letters to authorities?	1	0
5. Contacts with employers?	1	0

SHOW CARD 6 (RESPONSE CATEGORIES)

30. How often does your organization call upon ordinary members to make any of the following types of contributions?: [MDE]

	Never	rarely	sometimes	regularly	DK/NA
1 to contact government officials on behalf of the [org.name]	1	2	3	4	99
2 to write letters to newspapers or magazines	1	2	3	4	99
3 to sign a petition	1	2	3	4	99

4	to boycott certain products or organisations	1	2	3	4	99
5	to participate in demonstrations or picketings	1	2	3	4	99
6	to participate in a strike	1	2	3	4	99
7	to work in political candidates' campaigns	1	2	3	4	99

31. During the latest general elections, did your association organise or take part in any campaign to increase the election turnout (or to promote inscriptions in the electoral register)? [MDE modified]

1. Yes
2. No

32. And during the latest local elections, did your association organise or take part in any campaign to increase the election turnout (or to promote inscriptions in the electoral register)? [NEW]

1. Yes
2. No

33. Has anyone in your organisation ever stood as a candidate in elections? [MDE]

1. Yes
2. No → Go to question 35 (MEMBERSHIP)

33a. At which level? [MDE]

	Yes	No
1. Local	1	0
2. Regional	1	0
3. National	1	0
4. (Country of origin)	1	0

33b. For what party/ies or coalition/s? (Multiple responses possible) [MDE]

.....

.....

.....

.....

.....

34. Has anyone in your organisation ever been elected? [MDE]

1. Yes
2. No → Go to question 35 (MEMBERSHIP)

34a. At which level? [MDE]

	Yes	No
1. Local	1	0
2. Regional	1	0
3. National	1	0
4. (Country of origin)	1	0

34b. For what party/ies or coalition/s? (Multiple responses possible) [MDE]

.....

.....

.....

.....

.....

MEMBERSHIP COMPOSITION

35. SHOW CARD 7 (CATEGORIES IN ROWS) AND, IF NECESSARY, 7A (Q35B CATEGORIES)

Please indicate for each category below how many persons are there in your association/ group. If you are the local or regional branch of a larger association we are only interested in your own branch and not in the larger organization. If you do not have precise figures feel free to use informed estimates.

[Note to interviewer: If the organisation is a federation or confederation of other associations/organisations, or a foundation and does not have individual members code as

-1 in column 35 and 35c]

[Note to interviewer: if interviewee is unable to give an estimate in any of the rows (1-8) of Q35, please show card 7A and ask which category describes best (Q35b)]

35c. Please also indicate the percentage of women each category consists of.

[MDE modified]

		35.	35b. If unable to give an estimate, which category describes best?					Refuses to provide any answer to 35 and 35b	35c
		Write figures here	1 to 9	10 to 29	30 to 99	100 to 499	500 or more		% Women
1	Total number of members		1	2	3	4	5	-9	
2	Active members (formal members who frequently participate in the activities of your organisation)		1	2	3	4	5	-9	
3	Non-member participants (individuals taking part in the activities of your organisation without being a formal or informal member)		1	2	3	4	5	-9	
4	Paid staff, full-time (approx. 30 hours/week or more)		1	2	3	4	5	-9	
5	Paid staff, part-time		1	2	3	4	5	-9	

	(less than 30 hours/week)								
6	Volunteers working 3 hours or less per week		1	2	3	4	5	-9	
7	Volunteers working more than 3 hrs. per week		1	2	3	4	5	-9	
8	Clients (individuals who benefit directly from the activities or services of your organisation without being members)		1	2	3	4	5	-9	

→ Interviewer: If TOTAL number of members = 0 or -1, go to Q40

36. Do you keep a record over members? [MDE]

1. Yes
2. No

37. How many of your members pay a membership fee? [MDE]

1. All of them or almost all of them
2. Some of them
3. Very few or nobody
4. We don't have a membership fee

38. How many members have joined the association in the last 12 months? Estimations are also valid. [MDE]

[Note to interviewer: if interviewee is unable to give an estimate code as -9]

39. How many members have left the association in the last 12 months? Estimations are also valid. [MDE]

[Note to interviewer: if interviewee is unable to give an estimate code as -9]

[Note to interviewer: Ask only if organisation has volunteers in Q35/Q35b, otherwise go to Q42]

40. What about volunteers, how many volunteers have joined the association in the last 12 months? Estimations are also valid. [NEW]

[Note to interviewer: if interviewee is unable to give an estimate code as -9]

41. And how many volunteers have left the association in the last 12 months? Estimations are also valid. [NEW]

[Note to interviewer: if interviewee is unable to give an estimate code as -9]

42. What was the activity organized by your organization in the last 12 months, that attracted the highest number of participants? How many people attended? [MDE]

43. Suppose your organization has a very important activity, to which maximum participation would be essential, how many people could you expect to participate? [MDE]

44. How many children or young persons under 18 years would you estimate take part in your daily activities? [MDE]

SHOW CARD 8 (RESPONSE CATEGORIES)

45. Of all your members, what percentage is part of each of these social groups? [MDE modified]

		None	More than 0 but less than 10%	More than 10% but less than 10%	About 50%	Between 50 and 80%	Almost all members	DK / NA

				50%				
1	Children or young persons under 16	1	2	3	4	5	6	99
2	Young people (16-30)	1	2	3	4	5	6	99
3	Mature adults (31-64)	1	2	3	4	5	6	99
4	Retired people (or 65 years +)	1	2	3	4	5	6	99
5	(Ethnic group 1)	1	2	3	4	5	6	99
6	(Ethnic group 2)	1	2	3	4	5	6	99
7	(Ethnic group 3)	1	2	3	4	5	6	99
8	(country nationals)	1	2	3	4	5	6	99
9	(main religious group in survey country)	1	2	3	4	5	6	99
10	(main religious group of ethnic group)	1	2	3	4	5	6	99
11	Newcomers to the country (last 5 years)	1	2	3	4	5	6	99

[Note to interviewer: Ask Q46 only if organisation has paid staff in Q35/Q35b, otherwise go to Q47]

46. And what about your paid staff, of all your paid staff, what percentage is part of each of these social groups? [NEW]

		None	More than 0 but less than 10%	More than 10% but less than 50%	About 50%	Between 50 and 80%	Almost all members	DK / NA
1	Children or young persons under 16	1	2	3	4	5	6	99
2	Young people (16-30)	1	2	3	4	5	6	99
3	Mature adults (31-64)	1	2	3	4	5	6	99
4	Retired people (or 65 years +)	1	2	3	4	5	6	99
5	(Ethnic group 1)	1	2	3	4	5	6	99
6	(Ethnic group 2)	1	2	3	4	5	6	99
7	(Ethnic group 3)	1	2	3	4	5	6	99
8	(country nationals)	1	2	3	4	5	6	99
9	(main religious group in survey country)	1	2	3	4	5	6	99
10	(main religious group of ethnic group)	1	2	3	4	5	6	99
11	Newcomers to the country (last 5 years)	1	2	3	4	5	6	99

[Note to interviewer: don't ask question 47 to interviewee, reply yourself and then follow instructions]

47. Interviewer: is ethnic group language different to country language? [MDE]

1. Yes → Go to question 48
2. No → Go to question 51 (SECTION NETWORKS)

SHOW CARD 9 (RESPONSE CATEGORIES)

48. In what language do you generally conduct the following activities of the association? [MDE]

		Only in (country language)	Mostly in (country language)	About half in (country language) and half in (ethnic group language)	Mostly in (ethnic group language)	Only in (ethnic group language)	DK / NA
1	Regular activities	1	2	3	4	5	99
2	Membership meetings	1	2	3	4	5	99
3	Correspondence with members or participants	1	2	3	4	5	99
4	Correspondence with external contacts	1	2	3	4	5	99
5	Board meetings	1	2	3	4	5	99
6	Announcement of activities	1	2	3	4	5	99
7	Publications	1	2	3	4	5	99

49. How many of the participants in your activities cannot speak (the language of the country of residence)? Could you give a percentage? [MDE]

.....

[Note to interviewer: Ask Q50 only if organisation has paid staff in Q35, otherwise go to Q51]

50. And how many of the the members of your paid staff cannot speak (the language of the country of residence)? Could you give a percentage? [NEW]

.....
.....

RELATIONS TO OTHER ORGANISATIONS, ETHNIC AND NON-ETHNIC

51. Could you tell me the name of the local (country of residence) and (ethnic/immigrants/nationality/etc.) associations you have had most frequent contact with in the last 2 years? [MDE]

(Interviewer: up to 10 names are possible)

1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

[NOTE TO INTERVIEWER: PLEASE ASSURE THAT ALL THE ASSOCIATIONS MENTIONED IN Q51 ARE ALSO INCLUDED –AT LEAST IN THE “OTHERS” CATEGORY- IN EITHER Q52 OR Q53]

SHOW CARD 10 (LIST OF ORGANISATIONS)

(Specific list designed within national teams. For each row, national teams will have to add 2-5 specific organisations that suit the general category of the row.)

I would like to present you now a list of other (country of residence) associations and organisations that work in this city.

52a. First, could you tell me with which of these have you had any meetings, consultations or exchange of information in the last 2 years? [MDE modified]

52b. Secondly, could you tell me with which of these have you collaborated in projects or events in the last 2 years? [MDE modified & IT]

52c. Thirdly, do you share resources (meeting spaces, postal address, phone, fax, etc.) with any of these organisations? [MDE modified & IT]⁸

52d. Does your organisation have personal links with any of these organisations through individual members? [IT]

52e. And do you share leaders with any of these organisations? [IT]

⁸ QUESTIONS 52B & 52C ARE MEANT TO BE A SPECIFICATION OF THE “COOPERATION” CATEGORY OF THE ORIGINAL MDE VERSION.

52f. Finally, with regard to this list, could you tell me with which of these would you say that your organisation has major disagreements? [NEW]

		52a. Meetings /Consultation /exchange of information	52b. Collaboration in projects or events	52c. Sharing of resources	52d. Personal links through individual members	52e. Sharing of leaders	52f. Disagreements
1	Main political parties in city, with and without representation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Main trade unions in city	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Main environmental organisations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Main peace organisations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Main human rights organisations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Main anti-racism organisations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Main NGOs and humanitarian aid associations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Main charities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Main neighbourhood associations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	Main educational associations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Main religious associations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Sufficient space for the informant to	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

		52a. Meetings /Consultation /exchange of information	52b. Collaboration in projects or events	52c. Sharing of resources	52d. Personal links through individual members	52e. Sharing of leaders	52f. Disagreements
	add other associations not included in the list						

NOTE TO INTERVIEWER: CHECK IF ANY “AUTOCHTONOUS” ORGANISATION MENTIONED IN Q51 HAS BEEN LEFT OUT OF THIS LIST AND IF SO ADD IT TO THE “OTHER ORGANISATIONS” ROW.

SHOW CARD 11 (LIST OF ORGANISATIONS)

(Specific list designed within national teams.)

I would like to present you now a list of other [ethnic/immigrant/nationality] associations and organisations that work in this city.

53a. First, could you tell me with which of these have you had any meetings, consultations or exchange of information in the last 2 years? [MDE modified]

53b. Secondly, could you tell me with which of these have you collaborated in projects or events in the last 2 years? [MDE modified & IT]

53c. Thirdly, do you share resources (meeting spaces, postal address, phone, fax, etc.) with any of these organisations? [MDE modified & IT]

53d. Does your organisation have personal links with any of these organisations through individual members? [IT]

53e. And do you share leaders with any of these organisations? [IT]

53f. Finally, with regard to this list, could you tell me with which of these would you say that your organisation has major disagreements? [NEW]

		53a. Meetings /Consultation /exchange of information	53b. Collaboration in projects or events	53c. Sharing of resources	53d. Personal links through individual members	53e. Sharing of leaders	53f. Disagreements
1	(Fill in with all the	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	53a. Meetings /Consultation /exchange of information	53b. Collaboration in projects or events	53c. Sharing of resources	53d. Personal links through individual members	53e. Sharing of leaders	53f. Disagreements
organisations detected through the mapping process)						
2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ETC.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

NOTE TO INTERVIEWER: CHECK IF ANY “AUTOCHTONOUS” ORGANISATION MENTIONED IN Q51 HAS BEEN LEFT OUT OF THIS LIST AND IF SO ADD IT TO THE “OTHER ORGANISATIONS” ROW.

54. Do you have any contacts with organisations that are based and operate in [homeland country]? What are the names of these organisations? (Up to 5 possible) [MDE modified]

1.	
2.	
3.	
4.	
5.	

55. Do you have any contacts with organisations that operate on an international level? What are the names of these organisations? (Up to 5 possible) [MDE modified]
[If respondent asks we are interested in knowing about any organisation operating outside of (host country) and of (homeland country)]

1.	
2.	
3.	
4.	

CONTACTS WITH POLITICIANS AND AUTHORITIES

The next set of questions is about contacts of your organisation with public administrations and/or politicians.

SHOW CARD 12 (with list only)

(Specific list designed within national teams. For each row, national teams will have to add the names of the institutions that suit the general category of the row.)

56. During the last 2 years, did your association/group have contact with any of these institutions and representatives?

[When interviewee mentions one, ask:] Was this contact occasional or regular?

[MDE]

	No contact at all	Occasional contact	Regular contact	DK / NA
<i>Municipal administration or local officials of:</i>				
- [institution 1: department related to immigrants issues]	0	1	2	9
- [institution 2: department related to welfare issues]	0	1	2	9
- [institution 3: other department relevant]	0	1	2	9
- Local school	0	1	2	9
- Local police	0	1	2	9
- Local health centre	0	1	2	9
The city council [executive body] or members of the council	0	1	2	9
<i>Local parliament/assembly or local parliamentarians of:</i>				
- [Parliamentarians of X party]	0	1	2	9
- [Parliamentarians of Y party]	0	1	2	9
- [Parliamentarians of Z party] (fill in as many as needed)	0	1	2	9
<i>Local political parties or politicians of:</i>				
- Party 1	0	1	2	9
- Party 2	0	1	2	9
- Party 3 (fill in as many as needed)	0	1	2	9
<i>Provincial administration [if it exists] or officials of:</i>				
- [institution 1]	0	1	2	9
- [institution 2]	0	1	2	9

	No contact at all	Occasional contact	Regular contact	DK / NA
- [institution 3]	0	1	2	9
<i>Regional administration [if it exists] or officials of:</i>				
- [institution 1]	0	1	2	9
- [institution 2]	0	1	2	9
- [institution 3]	0	1	2	9
Regional government or members of the regional government	0	1	2	9
<i>Regional assembly or regional MPs of:</i>				
- [Parliamentarians of X party]	0	1	2	9
- [Parliamentarians of Y party]	0	1	2	9
- [Parliamentarians of Z party] (fill in as many as needed)	0	1	2	9
<i>Regional political parties or politicians of:</i>				
- [X party]	0	1	2	9
- [Y party]	0	1	2	9
- [Z party] (fill in as many as needed)	0	1	2	9
<i>National administration or officials of:</i>				
- [institution 1]	0	1	2	9
- [institution 2]	0	1	2	9
- [institution 3]	0	1	2	9
National government or members of the national government	0	1	2	9
<i>National parliament (Lower Chamber) or national MPs of:</i>				
- [Parliamentarians of X party]	0	1	2	9
- [Parliamentarians of Y party]	0	1	2	9
- [Parliamentarians of Z party] (fill in as many as needed)	0	1	2	9
<i>National political parties or politicians of:</i>				
- [X party]	0	1	2	9
- [Y party]	0	1	2	9
- [Z party] (fill in as many as needed)	0	1	2	9
National or regional Trade unions	0	1	2	9
European institutions	0	1	2	9
Administration or officials of (country of origin)	0	1	2	9
Political parties or politicians of (country of	0	1	2	9

	No contact at all	Occasional contact	Regular contact	DK / NA
origin)				

SHOW CARD 13 (with list only)

57. In the last 2 years, has your organisation been called to participate in decision-making processes in any of the following ways? [MDE]

57a. [Interviewer: Only when interviewee mentions one, ask:] Did your organisation finally participate? [MDE]

		57. Has been called		57a. Has participated	
		YES	NO	YES	NO
	Local level				
1	As a permanent member of the district or neighbourhood council	1	0	1	0
2	As a permanent member of a municipal council on specific issues (social services, women, education, etc.)	1	0	1	0
3	An occasional invitation to participate in a municipal committee to solve a specific problem	1	0	1	0
4	To join a municipal consultation committee or group for a specific policy or issue	1	0	1	0
	Regional level (when applicable)				
5	As a permanent member of a regional council on specific issues social services, women, education, etc.)	1	0	1	0
6	An occasional invitation to participate in a regional committee to solve a specific problem	1	0	1	0
7	To join a regional consultation committee or group for a specific policy or issue	1	0	1	0
	National level				
8	As a permanent member of a national council on specific issues (social services, women, education, etc.)	1	0	1	0
9	An occasional invitation to participate in a national committee to solve a specific problem	1	0	1	0
10	To join a national consultation committee or group for a specific policy or issue	1	0	1	0

[SHOW CARD 14]

58. Regardless of whether you ever get invitations to participate in decision-making processes, does your organisation get official information concerning the decision-

making processes on questions relevant for your organisation from any of these authorities? [NEW]

		Yes, through mailing lists	Yes, informed through personal contacts	No, not systematically informed
1.	District or neighbourhood council or government	1	2	3
2.	Local/municipality council or government	1	2	3
3.	Regional council or government	1	2	3
4.	National parliament or government	1	2	3

SHOW CARD 15 (with list only)

59. Has your organisation in the last 2 years had contact with any of these representatives of public authorities and institutions? [MDE]

59a. Would, if necessary and urgent, someone of your organisation be able to arrange a meeting with any of these types of people within two or three days? [MDE modified]

59b. Has anyone in your organisation arranged a meeting with any of these types of people within two or three days? [MDE modified]

		59. Had contact	59a. Could arrange meeting	59b. Have arranged meeting
1	Office of mayor	<input type="checkbox"/> 1	<input type="checkbox"/> 1	<input type="checkbox"/> 1
2	(Office responsible) of police	<input type="checkbox"/> 1	<input type="checkbox"/> 1	<input type="checkbox"/> 1
3	Ambassador or consul of (country of origin)	<input type="checkbox"/> 1	<input type="checkbox"/> 1	<input type="checkbox"/> 1
4	Highest representatives of your religion at city	<input type="checkbox"/> 1	<input type="checkbox"/> 1	<input type="checkbox"/> 1
5	TV-journalist from local TV	<input type="checkbox"/> 1	<input type="checkbox"/> 1	<input type="checkbox"/> 1
6	TV-journalist from national TV	<input type="checkbox"/> 1	<input type="checkbox"/> 1	<input type="checkbox"/> 1
7	TV-journalist from homeland TV	<input type="checkbox"/> 1	<input type="checkbox"/> 1	<input type="checkbox"/> 1
8	Journalist of local newspaper	<input type="checkbox"/> 1	<input type="checkbox"/> 1	<input type="checkbox"/> 1
9	Journalist of national newspaper	<input type="checkbox"/> 1	<input type="checkbox"/> 1	<input type="checkbox"/> 1
10	Journalist of homeland newspaper	<input type="checkbox"/> 1	<input type="checkbox"/> 1	<input type="checkbox"/> 1

SIZE AND FACILITIES

60. What space does your organisation use as an office? [MDE]

60a. Is it shared with other organisations? [MDE]

1. Yes → Which? _____
2. No

60b. Does your organisation own it? [MDE]

1. Yes → Go to Q61
2. No

60c. Whose property is it? [Interviewer: if private owner, ask 44d:] [MDE]

60d. Do you rent it? [MDE]

1. Yes
2. No

61. Does your organisation use a different space for its regular activities? [MDE]

1. Yes
2. No → Go to Q62

61a. What space does your organisation use for its activities? [MDE]

61b. Is it shared with other organisations? [MDE]

1. Yes → Which? _____
2. No

61c. Does your organisation own it? [MDE]

1. Yes → Go to Q62
2. No

61d. Whose property is it? [Interviewer: if private owner, ask 61e] [MDE]

61e. Do you rent it? [MDE]

1. Yes
2. No

62. Which of the following does your organisation have? (Mark all that applies) [MDE]

	No	Yes	(If Yes)
1. Its own phone number	0	1	→ Which? _____
2. Its own postal address	0	1	_____
3. Its own computers	0	1	_____
4. Its own internet connection	0	1	_____
5. Its own email address	0	1	→ Which? _____
6. Its own fax machine and fax number	0	1	_____
7. Its own website	0	1	→ Which? _____

BOARD COMPOSITION

63. Does your association have...? (Interviewer: Read out rows)

63a. [If yes in 1 and/or 5 ask:] How often does it meet? SHOW CARD 16

(FREQUENCY CATEGORIES of 63a FOR 1 & 5 ONLY)

[MDE]

	No	Yes		63a. How often does it meet?				
				Weekly	Monthly	Several times a year	Once a year	Less frequently
1. A board	0	1	→	1	2	3	4	5
2. A chair person	0	1						
3. A secretary	0	1						
4. A treasurer	0	1						
5. A general assembly	0	1	→	1	2	3	4	5
6. A written constitution (ask copy)	0	1						
7. Committees or work groups for specific issues	0	1						

[INTERVIEWER: If organisation does not have a general assembly → Go to question 65]

64. How many members attended your latest general assembly? [MDE]

.....

[INTERVIEWER: If organisation does not have a board → Go to next section on FINANCES]

65. How are board members appointed? [MDE]

.....

.....

.....

.....

.....

66. How many members form the board? [MDE]

.....

.....

66a. (Ask only if category applicable in Country): How many deputy members are there in the board? [MDE]

.....
.....

67. How many of the board members are women? [MDE]

.....
.....

67a. (Ask only if category applicable in Country): And, how many deputy board members are women? [MDE]

.....

68. How many of the board members were born in [country of residence]? [MDE]

.....
.....

68a. (Ask only if category applicable in Country): And, how many deputy board members were born in [country of residence]? [MDE]

.....
.....

69. How many were born in [country of origin]? [MDE]

.....
.....

69a. (Ask only if category applicable in Country): And, how many deputy board members were born in [country of origin]? [MDE]

.....
.....

70. Is your chairperson a man or a woman? [MDE]

1. Man
2. Woman

FINANCES

71. Could you please tell me what the annual operating budget of your association is?
[MDE]

[Interviewer: If refusal to respond code as -9, if he/she doesn't know code as -8. In Both cases, ask Q71a]

SHOW CARD 17

71a. If you don't know the precise budget, do you know in what range it is? ⁹ [MDE]

1. Less than € 1,000
2. Between € 1,000 and € 2,499
3. Between € 2,500 and € 4,999
4. Between € 5,000 and € 9,999
5. Between € 10,000 and € 49,999
6. Between € 50,000 and € 99,999
7. Between €100,000 and € 149,999
8. Between € 150,000 and € 199,999
9. More than € 200,000
88. DK
99. REFUSAL

SHOW CARD 18

72. Could you tell us what your budget is made of? If possible, please give me the approximate figure in (EURO). [MDE]
(If DK or REFUSAL in Q72) 72a. Could you provide us, at least, with an estimation of the share of each category in your overall budget. [MDE]

[Interviewer: for percentages, please make sure that the sum of all categories mentioned adds up to 100%]

		72. EURO		72a. % of total budget	
		Gives figures (write)	DK / REF.	Gives figures (write)	DK / REF.
1	Returns from the sales of goods or services		-9 →		-9

⁹ TEAMS WITH CURRENCY DIFFERENT TO EURO, SHOULD USE THEIR OWN CURRENCY BUT IN RANGES STRICTLY EQUIVALENT TO THESE ONCE THE EXCHANGE RATE IS APPLIED.

2	Returns from events or campaigns for funds raising		-9 →		-9
3	Membership fees		-9 →		-9
4	Donations from individuals		-9 →		-9
5	Sponsoring from companies/firms		-9 →		-9
6	Finance from federation or umbrella organization		-9 →		-9
7	Grant from city district		-9 →		-9
8	Grant from municipality		-9 →		-9
9	Grant from regional government		-9 →		-9
10	Grant from national government		-9 →		-9
11	Grant from European Union		-9 →		-9
12	Grant from (country of origin) government		-9 →		-9
13	Other sources		-9 →		-9

THANK YOU VERY MUCH FOR YOUR TIME AND COLLABORATION.

End of questionnaire

POS1. Time questionnaire ends (hh:mm format): __ : __ [MDE]

Materials to obtain just after the questionnaire interview:

- 1. If informant answered in question 8 that this is a umbrella organisation, ask for the list of organisations that are members of this federation/confederation and fill in question 8.**
- 2. Written constitution/statutes/regulation**
- 3. Names of board members (for interlocking directorates analysis)**

POS2. Time complete interview ends (hh:mm format): __ : __ [MDE]

FINAL SECTION, questions to the interviewer

This section is to be filled in by the interviewer immediately after he/she has left the place where the interview has taken place.

POS3. Gender of interviewer [MDE]

1. Male
2. Female

POS4. Ethnic origin of interviewer [MDE]

.....

POS5. Language of interview [MDE]

.....

POS6. Please describe the attitude of the informant during the interview [MDE]

.....
.....

POS7. Has the informant used written materials and documentation to answer questions 1 to 72? [MDE]

1. Yes
2. No

POS8. Is the informant the person we wanted to interview originally? [MDE]

1. Yes
2. No

POS9. Please rate the level of informedness of the informant [MDE]

1. Very well informed
2. Fairly informed
3. Not very well informed
4. Very badly informed

POS10. Did the way the informant answered change during the interview? [MDE]

1. Yes
2. No

POS11. Were there any serious distractions to the informant during the interview? [MDE]

1. Yes
2. No

POS12. Could you please provide a general evaluation of how the informant's responses match what you could see during the course of the interview? [MDE]

1. Responses by the informant were generally in accordance with what I could observe

2. Responses were sometimes in accordance and sometimes not
3. Responses were generally in disagreement with what I could observe

POS13. Classification of main ethnic group of association (evaluated after interview according to document on definitions): ¹⁰ [MDE]

1. Autochthonous (country of residence)
2. Turkish
3. Ethnic group 2 (e.g. Moroccan)
4. Ethnic group 3 (e.g. Ecuatorian)
5. Etc

¹⁰ USE THE SAME CATEGORIES THAN FOR QUESTION PRE5 AT THE BEGINNING OF QUESTIONNAIRE.

Common Core Organisational Questionnaire
- Short questionnaire to autochthonous organisations listed in
Q52-
LOCALMULTIDEM PROJECT
Based on the questionnaire designed by the Multicultural
Democracy in Europe (MDE) network

Final Version (27 May. 07)
Incorporates comments made by ALL teams¹¹

I1. Questionnaire ID number (ES):	
I2. Questionnaire version date (ES):	
I3. Interviewer name or ID number (ES):	

¹¹ THIS VERSION SIGNALS WHICH QUESTIONS ARE IDENTICAL TO THE MDE-NETWORK COMMON CORE (MDE), WHICH COME FROM THE SPANISH PILOT STUDY QUESTIONNAIRE (ES), WHICH FROM THE ITALIAN PILOT STUDY (IT), AND WHICH ARE COMPLETELY NEW (NEW).

ADMINISTRATIVE VARIABLES (TO BE PRE-CODED BEFORE INTERVIEW BY FIELDWORK COORDINATOR) [MDE]

Pre1. Date of interview (dd/mm format) :

Pre2. Year of interview (yyyy format):

Pre3: City of interview:

Pre4: Mapping method for this organisation:

1. Official/institutional list
2. Informal snowball

Pre5. Classification of main ethnic group of association (country-specific variable evaluated before interview according to document on definitions):¹²

1. Autochthonous (country of residence)
2. Ethnic group 1 (e.g. Turkish)
3. Ethnic group 2 (e.g. Moroccan)
4. Ethnic group 3 (e.g. Ecuadorean)
5. Etc. (e.g. “mixed” autochthonous-general migrants; “mixed” autochthonous-group X, “mixed” specific category of regional-origin migrants/ethnic minority)

Pre6. Classification of association as suggested by the name (use list in q13 and enter category number):

Pre7. Time interview starts (hh:mm format): __ : __

INTRODUCTION¹³

My research institute (**Institute name**) is conducting a research on different kinds of organisations in (**city name**). The project is part of a larger research project, undertaken in several European cities.

In this project the universities of six European countries are all participating. At the moment, we are specifically looking at (**ethnic group name**) organisations, and

¹² THIS QUESTION IS COUNTRY-SPECIFIC, BUT SHOULD BE MEASURING ONLY ONE DIMENSION (ETHNIC HETERO-DEFINITION) AND NOT SEVERAL. THUS, WE CAN PERFECTLY ACCOMMODATE “MIXED” CATEGORIES FROM AN ETHNIC POINT OF VIEW, BUT NOT “CATEGORICAL” OR “SECTORIAL” (E.G. REFUGEES, ASYLUM-SEEKERS, ETC.) DEFINITIONS BECAUSE THIS IS NOT THE MAIN FOCUS OF THIS PARTICULAR ITEM. RATHER, THE POINT IS TO CHECK HOW EXTERNAL (E.G. OUR) PERCEPTIONS OF THE ETHNIC IDENTITY OF THE GROUP MATCH OR NOT WITH SELF-DEFINITIONS OF THEIR ETHNIC IDENTITY.

¹³ THIS INTRODUCTION CAN BE READ EITHER BEFORE DOING THE QUESTIONNAIRE OR WHEN THE ORGANISATION IS CONTACTED DURING THE MAPPING PROCESS, WHEN WE REQUEST AN INTERVIEW (USUALLY BY PHONE).

organisations which often cooperate with members of the (ethnic group name) community.

We are especially interested in learning more about the way in which (ethnic group name) organisations in (city name) cooperate and organise themselves in order to achieve their goals. We are, of course, also interested in your organisation and that is why we have contacted you.

The results of the study will be used for scientific publications. Information that is provided will be treated confidential.

Although we will be asking very precise questions on your organisation, we want to stress we are not specifically focussing on your organisation alone. It is the general picture, which interests us. But to get a good general picture, we need good information on individual organisations as well. Are you willing to participate?

TYPE OF ORGANISATION

1. What is the exact and full name of your organization?[MDE]

2. Is there an acronym/short version of this name? [MDE]

1. Yes
2. No → Go to question 3

2a. What is this acronym?

3. In which year was your organisation founded? (yyyy format) [MDE]

- 3a. Year of original foundation:
- 3b. (Only if different) Year of official registration/foundation

4. Did this organisation exist previously with a different name or with a different organisational composition? [MDE]

1. Yes
2. No → Go to question 5

4a. What was the name of this previous organisation? [MDE]

4b. What was the year of foundation of this previous organisation? (yyyy format) [MDE]

5. Is your association registered in any official register? [NEW]

1. Yes
2. No → Go to q6

5a. In which register? (Interviewer: Write down. More than one possible) [NEW]

.....
.....
.....
.....

5b. What is the legal form under which your organisation has registered?¹⁴[NEW]

1. General association
2. Foundation
3. Sport club
4. Political party
5. Religious organisation
6. Trade union
7. Commerce chamber or professional guild
8. Another, which? _____

6. What is the official address of your organisation? [MDE]

.....
.....
.....
.....
.....

7. Is your association/group an umbrella organisation (e.g. a federation or confederation)? [MDE]

1. Yes
2. No → Go to question 8

7a. How many associations or groups are affiliated to your organisation? [MDE]

.....
.....

7b. What are the names of these organisations? [To be asked as documentation at the end if does not know by heart] [MDE]

1. _____
2. _____
3. _____
4. _____
5. _____

¹⁴ EACH COUNTRY IS ABLE TO EXPAND THIS LIST TO ADAPT IT BETTER TO ITS LEGAL REGULATIONS, BUT SHOULD BE ABLE TO RECODE ALL THE LIST INTO THE COMMON CATEGORIES FOR COMMON ANALYSES. SEE DOCUMENT ON DEFINITIONS ABOUT INCLUSION IN THE STUDY ONLY IF “MEMBERSHIP-BASED”.

6. _____
7. _____
8. _____
9. _____
10. _____

ACTIVITIES

SHOW CARD 2

21. Please tell me in which sectors or areas has your association/group been active during the last 12 months: (Interviewer: several possible) [MDE]

		YES	NO
1	Charity /welfare	1	0
2	Health	1	0
3	Disabled	1	0
4	Pensioners, elderly	1	0
5	Discrimination issues	1	0
6	Religious activities	1	0
7	Education	1	0
8	Poverty	1	0
9	(ethnic: to be substituted by group name) concerns	1	0
10	Sports	1	0
11	Youth, children	1	0
12	Parents	1	0
13	Culture, music, theatre, ...	1	0
14	Hobbies	1	0
15	Research	1	0
16	Peace	1	0
17	Humanitarian aid	1	0
18	Women	1	0
19	Human rights	1	0
20	Child care/other children's services	1	0
21	Community development	1	0
22	Politics	1	0
23	Business relations	1	0
24	Labour relation	1	0
25	Consumers' interests	1	0
26	Family	1	0
27	Employment and training	1	0
28	Housing	1	0
29	Crime	1	0
30	(Homosexuality) optional	1	0
31	Issues related to immigration	1	0
32	International cooperation	1	0

33	Neighbourhood or local demands	1	0
34	Other: which?	1	0

[If more than one category, ask q21a, if not go to q22]

21a. Which sector has been most important? [MDE]

[Please note the number of the sector (e.g. note '10' if sports has been the most important sector) Please press the informant to choose 1 and only 1 sector.]

Write number: _____

RELATIONS TO OTHER ORGANISATIONS, ETHNIC AND NON-ETHNIC

51. Could you tell me the name of the local (country of residence) and (ethnic/immigrants/nationality/etc.) associations you have had most frequent contact with in the last 2 years? [MDE]
(Interviewer: up to 10 names are possible)

1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

SHOW CARD 10 (LIST OF ORGANISATIONS)

(Specific list designed within national teams. For each row, national teams will have to add 2-5 specific organisations that suit the general category of the row.)

I would like to present you now a list of other (country of residence) associations and organisations that work in this city.

52a. First, could you tell me with which of these have you had any meetings, consultations or exchange of information in the last 2 years? [MDE modified]

52b. Secondly, could you tell me with which of these have you collaborated in projects or events in the last 2 years? [MDE modified & IT]

52c. Thirdly, do you share resources (meeting spaces, postal address, phone, fax, etc.) with any of these organisations? [MDE modified & IT]¹⁵

52d. Does your organisation have personal links with any of these organisations through individual members? [IT]

52e. And do you share leaders with any of these organisations? [IT]

52f. Finally, with regard to this list, could you tell me with which of these would you say that your organisation has major disagreements?[NEW]

¹⁵ QUESTIONS 52B & 52C ARE MEANT TO BE A SPECIFICATION OF THE “COOPERATION” CATEGORY OF THE ORIGINAL MDE VERSION.

		52a. Meetings /Consultation /exchange of information	52b. Collaboration in projects or events	52c. Sharing of resources	52d. Personal links through individual members	52e. Sharing of leaders	52f. Disagreements
1	Main political parties in city, with and without representation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Main trade unions in city	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Main environmental organisations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Main peace organisations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Main human rights organisations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Main anti-racism organisations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Main NGOs and humanitarian aid associations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Main charities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Main neighbourhood associations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	Main educational associations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Main religious associations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Sufficient space for the informant to add other associations not included in	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

		52a. Meetings /Consultation /exchange of information	52b. Collaboration in projects or events	52c. Sharing of resources	52d. Personal links through individual members	52e. Sharing of leaders	52f. Disagreements
	the list						

SHOW CARD 11 (LIST OF ORGANISATIONS)

(Specific list designed within national teams.)

I would like to present you now a list of other [ethnic/immigrant/nationality] associations and organisations that work in this city.

53a. First, could you tell me with which of these have you had any meetings, consultations or exchange of information in the last 2 years? [MDE modified]

53b. Secondly, could you tell me with which of these have you collaborated in projects or events in the last 2 years? [MDE modified & IT]

53c. Thirdly, do you share resources (meeting spaces, postal address, phone, fax, etc.) with any of these organisations? [MDE modified & IT]

53d. Does your organisation have personal links with any of these organisations through individual members? [IT]

53e. And do you share leaders with any of these organisations? [IT]

53f. Finally, with regard to this list, could you tell me with which of these would you say that your organisation has major disagreements?

		53a. Meetings /Consultation /exchange of information	53b. Collaboration in projects or events	53c. Sharing of resources	53d. Personal links through individual members	53e. Sharing of leaders	53f. Disagreements
1	(Fill in with all the organisations detected through the mapping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	53a. Meetings /Consultation /exchange of information	53b. Collaboration in projects or events	53c. Sharing of resources	53d. Personal links through individual members	53e. Sharing of leaders	53f. Disagreements
2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ETC.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

55. Do you have any contacts with organisations that operate on an international level? What are the names of these organisations? (Up to 5 possible) [MDE modified]
[If respondent asks we are interested in knowing about any organisation operating outside of (host country) and of (homeland country)]

1.	
2.	
3.	
4.	
5.	

THANK YOU VERY MUCH FOR YOUR TIME AND COLLABORATION.

End of questionnaire

POS1. Time questionnaire ends (hh:mm format): __ : __ [MDE]

Materials to obtain just after the questionnaire interview:

1. If informant answered in question 8 that this is a umbrella organisation, ask for the list of organisations that are members of this federation/confederation and fill in question 8.
2. Names of board members (for interlocking directorates analysis)

POS2. Time complete interview ends (hh:mm format): __ : __ [MDE]

FINAL SECTION, questions to the interviewer

This section is to be filled in by the interviewer immediately after he/she has left the place where the interview has taken place.

POS3. Gender of interviewer [MDE]

1. Male
2. Female

POS4. Ethnic origin of interviewer [MDE]

.....

POS5. Language of interview [MDE]

.....

POS6. Please describe the attitude of the informant during the interview [MDE]

.....
.....

POS7. Has the informant used written materials and documentation to answer questions 1 to 72? [MDE]

1. Yes
2. No

POS8. Is the informant the person we wanted to interview originally? [MDE]

1. Yes
2. No

POS9. Please rate the level of informedness of the informant [MDE]

1. Very well informed
2. Fairly informed
3. Not very well informed
4. Very badly informed

POS10. Did the way the informant answered change during the interview? [MDE]

1. Yes
2. No

POS11. Were there any serious distractions to the informant during the interview? [MDE]

1. Yes
2. No

POS12. Could you please provide a general evaluation of how the informant's responses match what you could see during the course of the interview? [MDE]

1. Responses by the informant were generally in accordance with what I could observe

2. Responses were sometimes in accordance and sometimes not
3. Responses were generally in disagreement with what I could observe

POS13. Classification of main ethnic group of association (evaluated after interview according to document on definitions): ¹⁶ [MDE]

1. Autochthonous (country of residence)
2. Turkish
3. Ethnic group 2 (e.g. Moroccan)
4. Ethnic group 3 (e.g. Ecuatorian)
5. Etc

¹⁶ USE THE SAME CATEGORIES THAN FOR QUESTION PRE5 AT THE BEGINNING OF QUESTIONNAIRE.

***Common Core Organisational Questionnaire
- SHOW CARDS -***

***LOCALMULTIDEM PROJECT
Based on the questionnaire designed by the Multicultural
Democracy in Europe (MDE) network***

***Final Version (27 May. 07)
Incorporates comments made by ALL teams***

CARD 1

For each type, can you tell me if your organisation can be defined as such?

1	Sports club or outdoor activities club
2	Youth association (for example, scouts, youth clubs)
3	Environmental organisation
4	Association for animal rights /protection
5	Peace organisation
6	Humanitarian aid or human rights organisation
7	Charity or social-welfare organisation
8	Association for medical patients, specific illnesses or addictions
9	Association for disabled
1	Pensioners' or retired persons' organisation
0	
1	Lodge or service clubs
1	
1	Political party
2	
1	Trade Union
3	
1	Farmers' organisation
4	
1	Business or employers' organisation
5	
1	Professional organisation
6	
1	Consumer association
7	
1	Parents' association
8	
1	Cultural, musical, dancing or theatre society
9	
2	Other hobby club/society
0	
2	Residents', housing or neighbourhood association
1	
2	Immigrants' organisation
2	
2	Religious or church organisation
3	
2	Women's organisation
4	
2	Association for war, victims, veterans, or ex-servicemen

5	
2 6	Anti-racism organization
2 7	Direct action group [but difficult translation to other languages]
2 8	Ethnic association
2 9	Other club or association (describe:)

CARD 2

In which sectors or areas has your association/group been active during the last 12 months:

1	Charity /welfare
2	Health
3	Disabled
4	Pensioners, elderly
5	Discrimination issues
6	Religious activities
7	Education
8	Poverty
9	(ethnic: to be substituted by group name) concerns
10	Sports
11	Youth, children
12	Parents
13	Culture, music, theatre, ...
14	Hobbies
15	Research
16	Peace
17	Humanitarian aid
18	Women
19	Human rights
20	Child care/other children's services
21	Community development
22	Politics
23	Business relations
24	Labour relation
25	Consumers' interests
26	Family
27	Employment and training
28	Housing
29	Crime
30	(Homosexuality) optional
31	Issues related to immigration
32	International cooperation
33	Neighbourhood or local demands
34	Other: which?

CARD 3

Can you please tell me which have been the most relevant activities that your organisation/group has done in the past 12 months.

- | | | |
|--------------------------------------|--|----------------------------|
| 1. Lobby activities | 7. Services to members | 13. Promoting volunteering |
| 2. Interest representation | 8. Services to others
(individuals or
organisations) | 14. Advocacy |
| 3. Mobilizing members | 9. Advisory activities | 15. Contacts with media |
| 4. self-help | 10. Social or local
integration | 16. Other _____ |
| 5. Recreation or sport
activities | 11. Fund-raising | |
| 6. Socializing | 12. Recruiting members or
donors | |

CARD 4

How frequently has your organisation engaged in the following activities in the last 2 years?

1. Weekly
2. Monthly
3. 2-5 times a year
4. Yearly
5. Less frequently or never

CARD 5

During the last 12 months, how frequently has your organisation done any of the following?

1. Never

2. 1 - 3 times
3. 4 - 6 times
4. 7 times or more

CARD 6

How often does your organization call upon ordinary members to make any of the following types of contributions?

1. Never
2. rarely
3. sometimes
4. regularly

CARD 7

Please indicate for each category below how many persons are there in your association/ group. If you are the local or regional branch of a larger association we are only interested in your own branch and not in the larger organization. If you do not have precise figures feel free to use informed estimates.

1	Total number of members
2	Active members (formal members who frequently participate in the activities of your organisation)
3	Non-member participants (individuals taking part in the activities of your organisation without being a formal or informal member)
4	Paid staff, full-time (approx. 30 hours/week or more)
5	Paid staff, part-time (less than 30 hours/week)
6	Volunteers working 3 hours or less per week
7	Volunteers working more than 3 hrs. per week
8	Clients (individuals who benefit directly from the activities or services of your organisation without being members)

CARD 7A

If unable to give an estimate, which category describes best?

1. 1 to 9
2. 10 to 29
3. 30 to 99
4. 100 to 499
5. 500 or more

CARD 8

Of all your members, what percentage is part of each of these social groups?

1. None
2. More than 0 but less than 10%
3. More than 10% but less than 50%
4. About 50%
5. Between 50 and 80%
6. Almost all members

CARD 9

In what language do you generally conduct the following activities of the association?

1. Only in (country language)
2. Mostly in (country language)
3. About half in (country language) and half in (ethnic group language)
4. Mostly in (ethnic group language)
5. Only in (ethnic group language)

CARD 10 (LIST OF AUTOCHTHONOUS ORGANISATIONS)**CARD 11 (LIST OF MIGRANT/ ETHNIC ORGANISATIONS)****CARD 12 (LIST OF POLITICAL INSTITUTIONS/POLITICIANS)****CARD 13**

In the last 2 years, has your organisation been called to participate in decision-making processes in any of the following ways?

	<i>Local level</i>
1	As a permanent member of the district or neighbourhood council
2	As a permanent member of a municipal council on specific issues (social services, women, education, etc.)
3	An occasional invitation to participate in a municipal committee to solve a specific problem
4	To join a municipal consultation committee or group for a specific policy or issue
	<i>Regional level (when applicable)</i>
5	As a permanent member of a regional council on specific issues social services, women, education, etc.)
6	An occasional invitation to participate in a regional committee to solve a specific problem
7	To join a regional consultation committee or group for a specific policy or issue
	<i>National level</i>
8	As a permanent member of a national council on specific issues (social services, women, education, etc.)
9	An occasional invitation to participate in a national committee to solve a specific problem
10	To join a national consultation committee or group for a specific policy or issue

CARD 14

Does your organisation get official information concerning the decision-making processes on questions relevant for your organisation from any of these authorities?

1. Yes, through mailing lists
2. Yes, informed through personal contacts
3. No, not systematically informed

CARD 15

Has your organisation in the last 2 years had contact with any of these representatives of public authorities and institutions?

- 1 Office of mayor
- 2 (Office responsible) of police
- 3 Ambassador or consul of (country of origin)
- 4 Highest representatives of your religion at city
- 5 TV-journalist from local TV
- 6 TV-journalist from national TV
- 7 TV-journalist from homeland TV
- 8 Journalist of local newspaper
- 9 Journalist of national newspaper
- 10 Journalist of homeland newspaper

CARD 16

How often does it meet?

1. Weekly
2. Monthly
3. Several times a year
4. Once a year
5. Less frequently

CARD 17

If you don't know the precise budget, do you know in what range it is?

1. Less than € 1,000
2. Between € 1,000 and € 2,499
3. Between € 2,500 and € 4,999
4. Between € 5,000 and € 9,999
5. Between € 10,000 and € 49,999
6. Between € 50,000 and € 99,999
7. Between €100,000 and € 149,999
8. Between € 150,000 and € 199,999
9. More than € 200,000

CARD 18

Could you tell us what your budget is made of? (in euro)

1	Returns from the sales of goods or services
2	Returns from events or campaigns for funds raising
3	Membership fees
4	Donations from individuals
5	Sponsoring from companies/firms
6	Finance from federation or umbrella organization
7	Grant from city district
8	Grant from municipality
9	Grant from regional government
10	Grant from national government
11	Grant from European Union
12	Grant from (country of origin) government
13	Other sources